

TERMS AND CONDITIONS

1. Registration Procedure

As soon as your registration is completed, you will get an automated confirmation. After the fee is paid, you will get the written confirmation and an invoice for payment. Registration fees vary according to the payment reception period. If the payment is made after the deadline for the selected payment, the registration fee for the following period will be applicable and the difference will be invoiced.

2. Payment & Invoicing

Payment can be done only by bank transfer or Internet/mobile banking. Using bank transfer, please note all bank charges have to be supported by the participant/payer and should be added to the total amount. Cheques are not accepted. All rates are stated in EURO (€) as official currency in Croatia.

3. VAT

As stated in the article 53 of Directive 2006/112/EC, registration fee is subject to VAT applicable in the country where the event is taking place, even when supplied to taxable persons. The VAT charge is therefore applicable to all participants. Please consult with your country's tax advisor for assistance in claiming your refund.

According to Croatia's tax regulation (zakon o PDV-u), Article 79., paragraph 4, special taxation procedure for travel agencies is applied.

Organizer cannot be held responsible for any problem you may encounter related to VAT refund or VAT number not provided.

4. Substitution

If a delegate cannot attend the event, we are happy to accept a substitute colleague at any time. Requests for substitutions will only be accepted by e-mail indicating the name of the cancelled delegate as well as the name function and contact details of the substitute.

5. Registration Fee Cancellation Policy

Notification of cancellation must be made in writing and sent by email indicating the cancelled delegate. The following rules apply in case of cancellation – for individual and group cancellations:

-For cancellations announced prior to 30th June 2024 – full refund is possible (minus 50,00 € of administrative charges).

-For cancellation announced prior to 14th September 2024 – 50% of the registration fee will be refunded (minus 50,00 € of administrative charges).

- Refunds will not be made for no-shows and unattended events.

- Bank charges applied to a refund will be borne by the delegates.

In case of overpayment or double payment, refund requests including valid proof of the overpayment or double payment must be made in writing and sent by email to the Organizer, no later than one month after the event. An administrative charge of 50€ will be applied for all refunds.

6. Accommodation Cancellation Policy

In case of cancellation of already confirmed accommodation reservation, venue and hotel policy will be applied.

Each venue has its own independent policy for this case. The venue may charge or block an amount on your credit card to guarantee the extra expenses.

7. Visas

It is the sole responsibility of the participant to take care of visa requirements. Participants who require an entry visa must allow sufficient time for the visa application procedure. Please check here <http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/>

Participant registration details might be shared with the immigration authorities to assist in the immigration process.

To receive an invitation letter for the event, participants must first register and pay the registration fee in full. They can then contact the Organizer to ask for the invitation and/or warranty letter. All expenses incurred in relation to the event and the visas are the sole responsibility of the participant.

Should the delegate not be granted his/her visa, the registration fee will be reimbursed (minus an administrative charge of 50€) if he/she provides the Organizer with an official document from the concerned Embassy rejecting the visa and that the application was made at least four (4) weeks prior to the event date.